

Employer form SSP1: Statutory Sick Pay and an employee's claim for benefit

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Employers must fill in the SSP1 form when an employee is not entitled to Statutory Sick Pay (SSP) or when their SSP is ending.

If you are an employee

If you work for an employer, find out how to claim Statutory Sick Pay.

If you are an employer

There are currently two versions of the SSP1 available. Employers may need to use the 2025/26 version of the form depending on an employee's earnings history and the dates their sickness period relates to:

- for all current and future sickness absence, use the '2026/27 Employer form'
- for employees earning below the Lower Earnings Limit whose sickness absence has fallen entirely before 6 April 2026, use the '2025/26 Employer form'

Find out more about Statutory Sick Pay and when to use the SSP1 form through the Statutory Sick Pay (SSP): employer guide.

You can either:

- download the form, fill it in on screen and then print it
- download the form, print it and fill it in with a pen

When you have completed this form, you must give the form to your employee. They can then make a claim for benefit.

If you need this form in a different format

Contact Jobcentre Plus to ask for:

- a printed copy of the form
- a different format, such as large print, braille or audio CD

<https://www.gov.uk/government/publications/statutory-sick-pay-employee-not-entitled-form-for-employers>